

PRESIDENTS' COUNCIL MEETING NOTES

Date: December 6, 2022 | **Time:** 3:30 – 5 p.m. | **Location:** via Zoom | **Recorder:** Kattie Riggs




Join Zoom Meeting


Meeting URL: <https://clackamas.zoom.us/j/98242591650>

Meeting ID: 982 4259 1650

Form revised 10/29/21

MEMBERS IN ATTENDANCE	Tim Cook, CCC President David Plotkin, Vice President Jeff Shaffer, Interim Vice President Melissa Richardson, CHRO	Christopher Zimmerly-Beck, Associate Fac. Pres. Kathryn Long, FTF President Kelly White, ACE President Madalena Larkins, ASG President	Kevin Aguilar, Admin/Admin Prof. Kattie Riggs, Recorder Guests: Denice Bailey, Jason Kovac Jil Freeman, and Tara Sprehe
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TOPIC/ITEMS	Facilitator	Allotted Time	Key Points: Provide 50 words or less on expected outcome	Category
1. Welcome/Introductions	Tim Cook	3:30 – 3:35 PM (5 min)	<p>NOTES: Meeting began at 3:33 PM.</p>	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
2. Board Policy Second Read of Section J: JB – Equal Education Opportunities JEC – Admissions OSBA Proposed JFC - Student Conduct BF – Policy Development and Review	Denice Bailey	3:35 – 3:45 PM (10 min)	<p> 2. Section J Second Read CC.pdf</p> <p>NOTES: Denice Bailey reviewed the policies for a second read. There were no questions and the policies were approved as presented.</p>	<input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information
3. Academic Calendar	Chris Sweet	3:45 – 4:00 PM (15 min)	<p>Adding academic years 2024-25 and 2025-26 to the calendar.</p> <p>NOTES: Chris Sweet shared the proposed academic calendar 2022 – 2023 to 2025 – 2026. He mentioned that the academic calendar was in alignment with other colleges in the area. He also mentioned the removal of the skills competition from the calendar. He had received a question at College Council regarding the four asterisks on the document he shared stating that the dates were subject to change. David thought that was in regarding to the skills competition. Kat pointed-out that the academic calendar Chris was sharing was different from the one in the Presidents' Council packet. It was agreed upon to use the one in the Presidents' Council packet and remove the skills competition from that draft. Kelly requested information about the skills competition and what the issues were around not offering it any longer. David thought it was a capacity issue for both CCC and the school districts, but wanted to bring this item back once he has more information.</p>	<input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information

<p>4. Final Week Schedule</p>	<p>Tara Sprehe</p>	<p>4:00 – 4:15 PM (15 min)</p>	<p> 4. Final Week schedule.pdf</p> <p>Proposing new final week schedule to address several challenges</p>	<p><input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information</p>
		<p>4:15 – 4:45 PM</p>	<p>NOTES: Tara Sprehe started by explaining who was involved in the workgroup and what problem they were trying to solve. She explained the changes proposed for the final week schedule. Tara said they got the schedule from Portland Community College and Mt. Hood Community College, both have used for many years. There was a question regarding the Notes section specifically number 5 pertaining to staff and the other notes pertaining to students. Tara agreed that number 5 should be removed from the notes section. She answered questions on the communication plan and where the documents can be found on the MyClackamas portal.</p>	<p><input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision</p>

<p>5. Association's Statement for Shared Governance Handbook</p>	<p>Jason Kovac / Jil Freeman</p>	<p>(30 min)</p>	<p>NOTES: Kelly mentioned that the Association leaders met on Monday, but that they needed one more meeting before they would be ready to present their statement.</p> <p>Tim provided a background regarding why Presidents' Council requested Jason and Jil to come back to Presidents' Council for assistance with the Association's statement for the Shared Governance Handbook.</p> <p>Kelly believed there should be one uniform statement that pertained to all three associations and the work with shared governance. There was discussion around requirements in the governing documents of each of the associations for their members to be participants on certain committees and hiring committees. That the governing documents require the coordination of this type of participation. This may need to be acknowledged in the shared governance handbook and/or process.</p> <p>Jason and Jil prepared an activity for the group to work on for the time available in the meeting. They prepared a Jamboard to use during the activity, which was located here: https://jamboard.google.com/d/1CPcdndmUKw9O6-c_yuH43i2Efl9mA07zSamYPDwXeJg/viewer?f=0</p> <p>The group decided to work-through the activity and allow Jil and Jason to move the post-it notes to the other slides where they were most relevant.</p> <p>There were questions to clarify two of the sticky notes on the jamboard:</p> <ul style="list-style-type: none"> • Ability to detach person /personality from role due to long-term knowledge / vision (can be helpful when you see different people in the same role; only experience is what is right in front of me, it's hard to look at other options/ideas/solutions) • Communication hub (Association leaders share information to and from their members into other things they are participating in through-out the college) 	<p><input type="checkbox"/> Advocacy <input type="checkbox"/> Information</p>
<p>6. Roundtable Reports – ASG, Admin/Admin Professionals, Associate Faculty, Classified, Full-Time Faculty, and College Council</p>	<p>All</p>	<p>4:45 – 5:00 PM (15 min)</p>	<p>NOTES: Kelly mentioned a discussion the Association leaders had during their meeting on Monday, when discussing shared governance. She mentioned that she felt sometimes when Kat asked questions during discussions it puts a halt on the discussion or the work at hand. The Association leaders would like to request a placeholder for questions that come-up and need to be addressed, but might be for a later time.</p> <p>Kat – Shared the Book, <i>The Great Upheaval</i>, that Tim had recommended with Faculty Senate and others.</p> <p>Meeting ended at 4:52 PM.</p>	<p><input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information</p>

COMMITMENTS/QUESTIONS				
Date	Who	What	Committed To	When
12/6/22	Kelly White	Asked why the College no longer offers the Skills Competition	Bring back more information in Winter term	Winter Term

FUTURE AGENDA ITEMS FOR MEETINGS			
Topic/Item	Facilitator	Key Points: Provide 50 words or less on expected outcome	Category
Board Policy Second Read: Section K/L	Denice Bailey		<input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information
Board Policy Clean-up	Denice Bailey		<input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information

UPCOMING MEETING DATE	Start Time	End Time	Location
January 17, 2023	3:30	5:00	Zoom

PURPOSE	GUIDING PRINCIPLES
<p>Presidents' Council makes policy recommendations to the Board of Education and approves all Administrative Regulations. The Council also coordinates college-wide planning and communication, sets goals and strategic priorities, and advises the Executive Team on the proposed budget.</p> <p>Presidents' Council provides the opportunity for staff and student involvement in the development and review of institutional policies, activities, budgets, and performance.</p>	<p>Presidents' Council embodies core values of shared governance, which is understood as student and staff involvement in decision making in a climate of mutual trust and respect. The Council's Guiding Principles include</p> <p>Consensus: When making decisions and recommendations, we seek broad agreement on specific issues and the overall direction of the college in service to its mission.</p> <p>Transparency: When we make decisions or recommendations, we have a common understanding and ability to articulate and explain what decisions have been made, and the decision process.</p> <p>Answerability: As the stewards of communication, we have a shared responsibility for explanation, discussion, and implementation of decisions and recommendations among constituent groups and across the college.</p> <p>Engagement: We encourage engagement across the college.</p>